

# **Washington Pavilion Management, Inc.**

*Stage Wardrobe ver 10.6.14*

## **I. *Responsibilities***

Assist in the assembly, running, and disassembly of show productions.

Unpacking and packing of show used costumes and wardrobe items

Preparing show wardrobe items by laundering, pressing, steaming, and sewing

Facilitating wardrobe changes of male and female actors during the run of a show

Occasionally assist with video, audio, lighting, and carpentry equipment before, during, and after shows.

Provide labor support for events from load-in through load-out, and restoration of the spaces to their pre-event state.

## **II. *Organizational Relationship***

1. Responsible to the Washington Pavilion Management, Inc. Production Manager.

2. Responsible to the Washington Pavilion Management, Inc. Head Carpenter

## **III. *Qualifications***

1. 18 Years of age or older

2. Able to lift 50 pounds unassisted

3. Capable of following verbal and written instructions

4. Fluent in the English language

5. Provide basic hand tools

6. Capable of using basic hand and power tools

7. Available for a variety of shifts including days, nights, and weekends

8. Ability to work extended hours when needed

9. Technically minded

10. Must have and maintain a positive attitude, tolerance of diversity, and respect for coworkers and performers