



Fine Art & Crafts Vendor Application

Saturday, September 7, 2019
Downtown Sioux Falls, SD

Contact Information

Name _____ Co-Applicant Name _____
(YOUR name as you prefer it on nametags and in publicity)

Who will be present in your booth(s) at the festival? (for nametag purposes) _____

Business/Studio _____

Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Website _____

Category (Please check ONE only):

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Ceramic | <input type="checkbox"/> Health/Beauty | <input type="checkbox"/> Mixed Media 2D & 3D | <input type="checkbox"/> Printmaking/Graphics |
| <input type="checkbox"/> Drawing | <input type="checkbox"/> Home/Décor | <input type="checkbox"/> Music | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Fiber/Textiles | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Painting | <input type="checkbox"/> Toys |
| <input type="checkbox"/> Furniture | <input type="checkbox"/> Leather | <input type="checkbox"/> Photography | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Metal | <input type="checkbox"/> Pre-packaged Food | <input type="checkbox"/> Other: _____ |

General category:

- Fine Art Folk Art Craft

We reserve the right to determine appropriate general category.

Price range of your work: _____

Description of Material and Technique – Please provide a brief statement that describes the materials and techniques used to create your artwork. The more we know about your process, the better! Be as specific as possible.

List ALL sales items (be as specific as possible): _____

Have you been a vendor at the Sidewalk Arts Festival before? Yes No

I would like to request a corner space and will pay the additional \$25 fee if I am assigned a corner space. (Payment to be sent following booth assignment notification) Yes No

Please list any special requests: _____

Does your booth require electricity? (Note: 110 volts 15 amps will be available for three vendors to share)

- Yes (and I will bring a 100 ft. extension cord and pay the \$45 electricity fee) No

Items requiring electrical power: _____

Image Descriptions: Briefly describe each enclosed image.

(Example: Media/Work, Title, Price)

Image #1: _____

Image #2: _____

Image #3: _____

Image #4: booth/collection of works _____

How did you hear about the Sidewalk Arts Festival?

- I am a past participant ZAPApplication.org Washington Pavilion website

- Friend/Family Search engine Other _____

- Another Sidewalk Arts Festival vendor/artist _____

Please read and sign the following release and hold harmless agreement:

I am applying to be an exhibitor in the 2019 Sidewalk Arts Festival ("SWAF") and agree that acceptance of my application commits me to participate in the festival. I have read the rules included in this application and agree to abide by them, as well as any other rules as may be established. I understand that failure to abide by the rules may result in the loss of my space at SWAF and forfeiture of my application fee and liability for damages.

I certify that all submitted and displayed works will be original (or reproduced as defined in the rules) and are produced solely by me in compliance with the rules. I understand that the resale of items is strictly prohibited. I agree to reimburse the SWAF and Washington Pavilion Management, Inc. for all damages, costs or expenses incurred by them, including attorneys' fees, if the above certification is untrue in any way.

I understand that SWAF, Washington Pavilion Management, Inc., the City of Sioux Falls, Downtown Sioux Falls Inc., all sponsoring organizations and their respective directors, officers, employees, agents and volunteers (together the "Organizers") are not

responsible for any loss or damage to or theft of my property incurred before, during or as a result of the festival or for injury to me sustained as a result of my participation in SWAF. I release each of the Organizers from any and all claims for loss or damage to my property and for personal injury.

I also agree to assume entire responsibility and liability for damages or injuries to all persons or property resulting from or connected with my products or my participation in SWAF, and I agree to hold harmless and indemnify the Organizers from these claims or actions which a person may have against me or the Organizers, including attorneys' fees and costs incurred as a result of such claim or action.

I understand that there are no refunds or rain checks due to inclement weather or other acts of nature. I authorize the Sidewalk Arts Festival staff to use the images submitted by me for promotional material now or in the future, in addition to photos taken during SWAF.

Applicant's Signature & Date _____

Co-Applicant's Signature & Date _____

Fees – My enclosed payment includes:

Non-refundable application fee (required) \$30 _____

Craft & Folk Art Booth fee (per 12' x 12' booth space). \$245 _____

Fine Art Booth fee (per 12' x 12' booth space). \$220 _____

We reserve the right to determine appropriate general category. If you register as a fine art vendor but we deem you as a craft vendor, you will owe the additional \$25.

Electricity fee (if needed) \$45 _____

Lunch (optional – catered by Leonardo's Cafe) \$12 _____

Donation to the Visual Arts Center (optional - THANK YOU!) \$ _____

If postmarked after May 20, applicants will be charged a \$50 late fee. \$ _____

Vendors who leave garbage after the festival will be fined \$50.

Total Due: \$ _____

Make checks payable to WPMI – one check is acceptable. If you are not accepted, you will receive a refund check for all but the application fee.

Deadline:
May 20, 2019

Return application and appropriate fees to:
Washington Pavilion – SWAF
301 S. Main Ave.
Sioux Falls, SD 57104





Art, Food and Entertainment

The Sidewalk Arts Festival is a one-day festival held in historic downtown Sioux Falls. This free event is a fundraiser for the Visual Arts Center of the Washington Pavilion, and it features over 250 vendors from 15 states. The Sidewalk Arts Festival has a large food court, activities for kids, live entertainment and a wonderful variety of vendors. Over 40,000 shoppers attend each year. Come join the fun!

Important Information

Festival Date: Sat., Sept. 7, 2019
 Festival Hours: 9 a.m. – 5 p.m.
 Application deadline: May 20, 2019

Requirements:

- 3 photos of art/craft
- 1 booth photo
- No buy-sell allowed

**Apply online:
zapplication.org**

Zapplication®

The 2019 Sidewalk Arts Festival has an online application through ZAPplication®. Submit your images and apply online. It is free to join and create a username and profile.

Fees

- Non-refundable application fee (\$25 via ZAPplication®) . . \$30
- Craft & Folk Art Booth fee (per booth space) \$245
- Fine Art Booth fee (per booth space) \$220
- Electricity fee (per 110 volts 15 amps) \$45
- Corner Booth fee \$25
 (Payment to be sent following booth assignment notification)
- Garbage fine (charged after the festival if garbage is left) . . \$50
- Late fee \$50
 (If postmarked after May 20)

Invitation to Exhibit

Artists will be notified of jury results in early July. If you do not have an email address, results will be sent in the mail. Otherwise, you will receive an email with your application's status.

Fine Art Awards*

- BEST in SHOW \$400
- BEST in SHOW Two-Dimensional \$200
- BEST in SHOW Three-Dimensional \$200

The giving of the awards will be based upon the artistic merit of the artwork. The prizes will be awarded at the sole discretion of the juror(s).

*Entry into the Sidewalk Arts Festival Fine Art competition is restricted to artists whose booths are registered under the Fine Art section only. No photocopies, off-set lithographic reproductions or giclee reproductions will be considered. No ceramics made from molds will be judged. No artworks produced from kits will be judged. Original artworks are defined for the purposes of this judging as drawings, paintings, sculptures, ceramics, glass, photographs, original handmade prints (such as etchings, engravings, serigraphs, lithographs, etc.) and original fiber art, as well as other forms of mixed media work that would be considered Fine Art.

Booth Space

- Each exhibitor will be provided a 12'x12' space (approx.).
- Booths are assigned in advance of the Festival and restricted to the juried artist(s) and their work; however, the Festival Coordinators reserve the right to add additional artist areas for Emerging Artists or other specialty areas in the show if deemed appropriate to the overall growth and development of the Festival.
- Location requests are not guaranteed.
- Artists must provide all display materials, including protection from sun, wind and rain.
- The event takes place on a paved surface, which does not allow for anchoring of any supports into the ground. Structures should be built to withstand strong gusts of winds and crowds. Please bring an adequate amount of weight to secure your tent/canopy in case of windy weather.
- Wi-Fi is not available.
- All vendors must occupy only the amount of space they indicate on the application. If you exceed this space, you will be required to purchase another booth, if available. All booth exhibitors must confine doing business to their assigned space. Because of fire code regulations, you may not extend your booth display out into the street. Walking concessions or exhibits are also not allowed. The sale, posting, or distribution of any merchandise, products, promotional items, printed or written material except from the assigned

fixed location is prohibited. Failure to comply will result in immediate forfeiture of all booth/exhibitor privileges without reimbursement.

Electricity

Electricity is available on a first-come-first-served basis and is limited. Electricity must be ordered in advance and is \$45. Triplexes provide 110 volts 15 amps total (to be shared between three vendors). You are responsible for bringing your own 100 ft. extension cord.

Booth Set-Up and Tear-Down

- Set-up may begin at 2 a.m. the morning of the festival. For a limited time frame, loading vehicles may drive up to their booth space to unload. All vehicles must be off the streets by 7 a.m.
- Tear-down may not begin until 5 p.m. For a limited time frame, loading vehicles may drive up to the booth space to load up products.
- Garbage Fine: A \$50 fine will be charged to any vendor who leaves garbage behind following the festival. Failure to comply may prevent vendors from future participation in the Festival.

Jury Process

- The jury will review each artist's set of images.
- The image information statement and image descriptions provided on the application will be made available to the jury.
- Each artist is scored by jury members on a scale of 1-5, the top score being 5 and the lowest score being 1.
- Decisions of the jury are final.
- The jury will use the following standards as their guide to accepting artists:
 - ✓ Work is original and made by hand
 - ✓ Work is well-designed/composed
 - ✓ Work shows creativity and originality of design
 - ✓ Work is well-conceived, expertly executed without technical faults
- Points are awarded based on originality of work shown, salability and a desire to keep the media in the show balanced. The artist's statement, price range, process, materials used and dimensions will be available to the jury panel to aid in the scoring process. The Sidewalk Arts Festival will notify all applicants whether accepted, rejected or on the waiting list.



Images for Jury

Please submit four (4) images. Three of the images must be of individual pieces of work, and one image must be of your current display booth. Images must portray work that is current, original and representative of the work you will display and sell on-site at the festival.

If a booth image is not available, submit an image taken of a grouping of works representative of the works to be exhibited at the show. The purpose of the booth image is to ensure the artist has a complete body of work which is represented both in the first three images and also within the fourth image. It also helps identify the scale of the artist's work.

Media Descriptions

Ceramic: original clay and porcelain work; excludes jewelry. No machine-made or mass-produced work is permitted.

Drawing: two-dimensional works in pencil, chalk, pastel, charcoal, pen and/or ink. Limited edition prints are accepted in editions of 500 or less, provided each is individually signed and numbered.

Fiber/Textiles: work crafted from fiber including fabric and paper; includes handmade clothing. All works must be designed and executed by the artist. No mass-produced work or buy-sell items; excludes jewelry.

Furniture: works created as furniture in any media; no mass-produced works or kits.

Glass: works made of glass that have been crafted by glass blowing, molding, casting or kiln-forming; excludes jewelry

Health/Beauty: handmade products including soaps, lotions, etc.

Home/Décor: handmade products that are decorative or functional for the home.

Jewelry: metal, glass, clay, fiber, paper, plastic or other materials are accepted. All works must be designed and executed by the artist. No machine-made or mass-produced work is permitted.

Leather: any work handcrafted from leather; excludes jewelry.

Metal: original work created through the forging, twisting and fabricating of various metals; excludes jewelry.

Mixed Media 2D & 3D: two- and three-dimensional works that incorporate more than one type of physical material in their production.

Music: includes live performances/demonstrations, original CDs and handmade instruments.

Other: all works of art or crafts that do not fall into the categories listed. Original work/designs only. No machine-made or mass-produced work is permitted.

Painting: two-dimensional works in paint including acrylic, oil, watercolor, etc. Limited edition prints are accepted in editions of 500 or less, provided each is individually signed and numbered.

Photography: photographic prints created from the artist's original negatives or digital files that have been processed by the artist.

Pre-packaged Food: all pre-packaged foods. Sampling of products to the attending public is allowed. A health permit and proof of insurance is required for meats, cheeses and other high-protein products.

Printmaking/Graphics: original works created using traditional printmaking methods including lithograph, block, serigraph, etc. as well as computer-generated art.

Sculpture: three-dimensional original work done in any medium.

Toys: handmade toys of any medium. Water balloon yo-yos and marshmallow shooters are not permitted.

Wood: original works in wood that are hand-tooled, machine-worked, turned or carved; excludes jewelry.

Rules

The following policies and regulations have been established by the Sidewalk Arts Festival to ensure quality and integrity of process, presentation and patron experience:

1. All work must be the original work of the accepted artist.
2. All work displayed must be for sale.
3. We strongly encourage the accepted artist to be present during the day of the show.
4. Collaborations/partnerships are permitted; however, both applicants must submit a separate jury/application fee. Please list both/all names on each application.
5. Exhibitors are responsible for proper insurance of their artwork, products and display. By signing this application, you agree that neither the Sidewalk Arts Festival, the Washington Pavilion, the City of Sioux Falls, nor Downtown Sioux Falls Inc. will be responsible for damage or injuries to or resulting from your work, products, or display.
6. By signing this application you certify that:
 - (i) your work does not violate the copyright, trademark rights or other rights of any party, and
 - (ii) you have all licenses or permissions necessary to make and sell the work
7. All booths must be accessible, professional, clean, family-friendly and safe for customers.

8. No displays may be set outside front of booth or in walkway.
9. The Festival is not open to manufacturers. Artisans may not sell manufactured or imported goods. "Buy-sell" items are strictly prohibited. Any violation can result in expulsion from the Festival with no refund.
10. If you are demonstrating your craft or talent in your booth, we reserve the right to control the volume; you must remain in your booth.
11. It is the artist's sole responsibility to identify the category and the bodies of work for which they would like to be juried.
12. All artists are expected to comply with all regulations and respect artistry standards. The Sidewalk Arts Festival reserves the right and responsibility to ensure compliance of all regulations. This is not limited to refusal of any work to be exhibited that is not consistent with images submitted and work accepted for display by the jury. Failure to comply and cooperate with festival officials may result in the exhibitor's removal from the show with no refund, and the exhibitor's right to exhibit in future shows may be refused.

Sales Tax

Each artist is responsible for collecting and paying South Dakota sales tax (8% for this event). Tax forms will be mailed prior to the festival. It is the responsibility of each artist to return payment to the South Dakota Department of Revenue and Regulation.

Cancellation/Refund Policy

All cancellations must be made on or before August 9, 2019. Any accepted artist who cancels from the show prior to August 9 will be entitled to a refund, less a \$50 processing fee.

Thank you for your interest in the 2019 Sidewalk Arts Festival. We look forward to reviewing your application!

Contact Information

Kaia Hedrick, Special Projects Coordinator
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Fax 605.367.7399
Email sidewalkarts@washingtonpavilion.org
washingtonpavilion.org/swaf

Washington Pavilion - SWAF
301 S. Main Ave.
Sioux Falls, SD 57104