Birthday Party Request Form

All parties must be booked a minimum of two weeks in advance.

Parent/Guardian Name(s) ____________________________________________________________

Birthday Child Name _____________________________________________________________ Age Child will be on Birthday* ___

Street Address ________________________________________________________________

City __________________________ State _______ Zip Code _____________________________

Phone 1 ________________________ Phone 2 ________________________________

Email Address ________________________________

Are you a member of the Washington Pavilion? ☐ Yes ☐ No

Guests  Anticipated # of Children _______ Anticipated # of Adults _______

Birthday parties are for up to 12 children and 2 adults. Additional children will be charged $12 each. Additional adults will be charged $13 each.

Requested Party Date and Time – Birthday parties are scheduled for 2.5 hours

1st Choice

Date: __________________________

Time: (Select one)

☐ Saturday – 12 p.m.

☐ Saturday – 2 p.m.

☐ Sunday – 12 p.m.

☐ Sunday – 2 p.m.

2nd Choice

Date: __________________________

Time: (Select one)

☐ Saturday – 12 p.m.

☐ Saturday – 2 p.m.

☐ Sunday – 12 p.m.

☐ Sunday – 2 p.m.

Awesome Activity (Select one)

☐ Marble Maze Engineering*

☐ Mask Making

☐ Model Magic Miniature Sculptures

☐ Rocket Blast-Off*

☐ Scavenger Hunt*

*Recommended for age 7+

Food & Beverage

Please indicate number of each (if applicable)

Pizza

☐ Pepperoni

☐ Cheese

☐ Sausage

☐ Veggie

Beverages

☐ Diet Pepsi

☐ Dr. Pepper

☐ Mountain Dew

☐ Pepsi

☐ Root Beer

☐ Sierra Mist

☐ Lemonade

Comments __________________________

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This form is only a request and is subject to availability.

For Internal Use Only

Order # __________________________

Caterer and Email Confirmation ________________

Explore · Play · Celebrate

Experience Your Washington Pavilion

PH 605 367 6000    TF 877 WASH PAV     301 S. Main Ave. Sioux Falls, SD 57104     washingtonpavilion.org
Marble Maze Engineering*
Design and create your very own marble maze

Mask Making
Decorate a fun party mask

Model Magic Miniature Sculptures
Make your own mini-creations with squishy clay

Rocket Blast-Off*
Create a rocket and watch it zoom

Scavenger Hunt*
Find all of the answers in the Visual Arts Center and win a prize

*Recommended for age 7+

Please note:
A $50 non-refundable deposit is due at the time of booking and will be put toward the total cost of the party.

Extras:
- Pizza – $16.50 per pizza (Pepperoni, Cheese, Sausage)
- Beverages – $3.50 per pitcher (Pepsi, Diet Pepsi, Dr. Pepper, Sierra Mist, Root Beer, Mountain Dew, Lemonade)

For 12 children, we recommend ordering 2 pizzas and 3 pitchers of pop.

What to bring (optional):
- Birthday cake
- Small birthday candles
- Plates/cutting utensils for birthday cake

What to expect:
- Awesome Activity – 30 minutes
- Food and gift opening – 30 minutes
- Museum playtime in the Kirby Science Discovery Center and Visual Arts Center – 90 minutes (Please note that while the Pavilion party host will lead the Awesome Activity, parents are expected to chaperone during museum playtime)

 Extras:
- Gift for the birthday child
- Decorations and digital invitations for you to print or email
- Set up and clean up…we do the work, you just have fun!

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- Awesome Activity – 30 minutes
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Party Cost: $166.50 (+ tax) / $185 (+ tax)
Washington Pavilion members

For up to 12 child guests and 2 adults
- $10.90 for additional birthday child
- $12 for each additional child guest
- $13 for each additional adult guest

Book Your Party
1. Complete the Birthday Party Request Form (See reverse side)
2. Choose Your Party Time:
   Saturdays – 12 p.m. • 2 p.m.
   Sundays – 12 p.m. • 2 p.m.
3. Contact Group Services: groupservices@washingtonpavilion.org